

SPC Exec Board Meeting Minutes

August 10, 2011

Attendance: Heather Heroldt, Jill Castle, Tyla Portnoy, Jenny Dorsch, Dana Sherman, Fabi Stauffer, Julie Guildersleve, Shari Smith Dodson, Suzanne Berger, Francesca Thomas, Pete Trebbe

1. **Code of Conduct** – please make sure you read this carefully and become familiar. Note Oath of Civility on 2nd page. This is printed on all our written communications. Mission statement will be placed on invoices, but not Oath of Civility.
2. **Board Status Update** – Keri Pittenger-Beracy has resigned as Vice President from the board as she has taken a new position with SUSD . It was recommended that Pete Trebbe become the alternate as First VP.
***Francesca motioned to appoint Pete to the position of First VP. **Motion passed.*

Learning Community Chairs – we need to consider candidates for the positions at each Learning Community soon. Communities are: DM, Chaparral, Coronado, Saguaro, Arcadia. Heather will contact last year’s chairs this week to see if they are interested in staying on, then look for new ones as needed.

3. **Meeting Schedule** – Some Changes:
 - *September – Coronado HS
 - *December – DMHS
 - *January – Coronado HS for Legislative Breakfast (Tentative – maybe moved to Monday, January 14)

Business Chamber Breakfast – The purpose is to gather community businesses to learn about public education and the status of SUSD. Currently scheduled in September, we may change the date to October .

Pencil in Business Chamber at time of SPC General Meeting at Chaparral HS Library.

District Leadership Meetings – SPC board is invited to attend these meetings. We may cancel as needed if our question/ concerns are answered in other meetings.

Governing Board Meetings – we would like to have a presence at the monthly Governing Board meetings. Everyone will have a turn to attend these meetings. Meetings begin at 5:00pm.

August 30 – Julie Guildersleeve
September 20 – Shari Smith Dodson
October 25 – Tyla Portnoy
November 15 – Jill Castle

December 6 – Francesca Thomas
January 10 – Heather Heroldt
February 21 – Fabiana Stauffer
March 20 – Jenny Dorsch
April 10 – Heather Heroldt
May 8 – Francesca Thomas
June 5 – Heather Heroldt

Exec Board meetings –

September – Shari Smith Dodson
October – Suzanne Berger
November – Fabi Stauffer
December – Francesca Thomas
January – Julie Guildersleeve
February – Dana Sherman
March – Shari Smith Dodson
April – Tyla Portnoy
May – Pete Trebe

4. Program Ideas

Average Yearly Progress – AYP – we will be moving from “Excelling” standard to letter grades for school. In order to keep an A rating, you must improve every year. If you fail 3 years in a row the government can come in and take over management of the school and they take away funding. This will be the presentation at our General meeting next week.

Prevention - To be a recurring topic at the monthly SPC General Meetings presented by Dana Sherman. She will also be hosting Webinars focused on prevention for those who cannot attend the SPC General Meetings.

Tax Credit Training – will explain the rules and processes regarding tax credit dollars. We may possibly discuss this topic in September and have Dave address this. (Instead of Business Breakfast)

Volunteer Hours – will discuss ways parents can volunteer in schools, how to become a volunteer, number of volunteers necessary for different purposes, how many volunteers exist and possibly create a matrix that schools can refer to which includes all this information. Some parent organizations use people in different ways that some schools do not realize.

Equality of Gifted Programs across the District – Looking for a plan to address this as some campuses have 2 hours per day, others have more, etc.

Site Council Training – Jeff Thomas is aiming for November to address this topic.

Prevention Program around time of Prom – Project Grad

Detective Tanya Cordova – Cyber Bullying program (Could fall within prevention at the December meeting – Dana will contact her)

Gifted and Special Ed – How to navigate the system and get evaluations for kids.

Community Specialists / Student Services

5. **Site Based Shared Decision Making Handbook** – Heather, Pete and Tyla have volunteered to be on a committee that works with Jeff to do a Site Council Training run this year. The first step will involve reviewing the handbook for revisions. Site council parents and teachers on site councils will be required to attend training which will be held November or December and conducted by Jeff Thomas.
6. **Goals** – Level Liaisons – after discussion it was decided to continue with Level Liaisons for this year.
7. Discussion on how to achieve communication without attending meetings and to find a way for parents to submit questions and comments to this group without attending a meeting. Constant Contact has the survey feature, but this does not answer the problem of personal interaction.

VP of Community was created to gather information from various committees and disseminate information back to the parent groups so we can trade best practices.

We are seeking a coordinated effort on communication between various parent groups on legislative issues. Need to add to the goals that we will codify sharing of information.

8. **Legislative Agenda** – Heather continues to attend statewide meetings and report back regarding a possible citizen's referendum for November, 2012. No actionable items have been developed. SPC's broader 2012 legislative agenda will develop more quickly once the legislature comes back into session.
9. **Parent Outreach Publication Schedule** – We are sending out both "The Learning Curve" and "Learning 2". Send "rumors" to Heather for her Myth Busters feature and send new column ideas to Heather or questions on prevention issues to Dana.

Idea: Community Column - Give credit to campuses doing new programs for a "Spotlight" feature.

Idea: Attend PTO meetings of various schools in order to improve attendance and interest in SPC.

Give thought to potential candidates as Complex Chairs.

Next SPC General Meeting: 8/17, 9:30 at Ed Center

Next Exec Board Meeting: 9/7, 9:30 at Shari Smith-Dodson's home.

Respectfully Submitted,

Jenny Dorsch,
Recording Secretary